



## MINUTES

### Granville Island Council Regular Meeting

**November 1, 2019**

A regular meeting of the Granville Island Council was held on November 1, 2019, starting at 9:00am, at the Granville Island Hotel Executive Boardroom.

#### ATTENDING

**Council members:** Andeen Yvonne Pitt, Dale McClanaghan, Domenic Caminiti, Gracen Chungath, Johanna Lauyanto, Paul Larocque

**Regrets:** Heather Deal

**CMHC staff:** General Manager, Lois McGrath; Council Secretary and Manager of Planning and Development, Sebastian Lippa

#### 1. Appointment of temporary chair

As the Chair Heather Deal was not in attendance for the meeting, the appointment of a temporary Chair was required.

MOVED by Council member Larocque

SECONDED by Council member Pitt

THAT CMHC-Granville Island General Manager Lois McGrath act as temporary Chair.

CARRIED UNANIMOUSLY

#### 2. Adoption of minutes

MOVED by Council member McClanaghan

SECONDED by Council member Lauyanto

THAT the Minutes from the September 25, 2019 Council meeting be approved.

CARRIED UNANIMOUSLY

#### 3. Adoption of agenda

MOVED by Council member McClanaghan

SECONDED by Council member Caminiti

THAT the Agenda for the November 1, 2019 Council meeting be approved.

CARRIED UNANIMOUSLY

#### 4. Terms of Reference

A *draft* Terms of Reference were adopted at the Council meeting, September 24, 2019. Before adopting a *final* Terms of Reference, the Council agreed to further discuss and clarify the potential roles for a Vice Chair and Past Chair, and term lengths.

MOVED by Council member McClanaghan

SECONDED by Council member Pitt

THAT there will be no appointment of a Vice Chair

CARRIED UNANIMOUSLY

The *draft* Terms of Reference state that the Council Chair is to serve a three-year term. The Council discussed the implications of this term length in light of the three- and four-year appointment terms for members.

MOVED by Council member McClanaghan

SECONDED by Council member Chungath

THAT the term of Council Chair be changed from three years to one year.

CARRIED UNANIMOUSLY

Council member Caminiti also suggested the following minor amendments, all of which were supported by the Council.

8. c) "*Questions* arising..." should be changed to "*Matters* arising..."

9. d) The following phrase shown in italics should be added: "*Council Members other than CMHC staff appointee will be remunerated...*"

11. Change the following sentence "These Terms of Reference may be amended by CMHC provided that the Council will be promptly notified of any such amendment" to be changed to "These Terms of Reference may be amended by CMHC in consultation with the Council." The General Manager will seek approval for this change from the CMHC Vice-President responsible for Granville Island.

#### 5. Council communications and engagement with community

Council discussed approaches to engaging the community and receiving input on an on-going basis.

Ideas discussed included:

- Making Council minutes publically available
- Having a Council email address that all members would have access to
- Establishing a committee of Council, made up of members of the Island community, representing different sectors
- Allowing a public input portion of all Council meetings

- Council-hosted open houses
- Protocol for accepting written submissions to Council
- Ways to engage self-organized groups (e.g., GIBCA, head lessors, Friends of Granville Island)

The Council directed staff to organize a meeting that all members of the Island community would be invited to, scheduled for the evening of November 25. The purpose of the meeting would be to receive input from the Island community on how they would like to be engaged, prior to the Council establishing these protocols. Council also directed staff to prepare a brief for the Council that would include a brief summary of the various communications approaches and tools discussed at the meeting.

#### 6. Council – General Manager communications

The Council discussed how the General Manager should keep Council informed of items of interest, including information such as tenant turnover. The Council suggests that the General Manager should have discretion on this, with the guiding principle that items of strategic nature should be brought to the Council's attention as they arise, while issues more operational in nature can be brought to the Council at its regular meeting. Some items, such as tenant turnover, should be reported to the Council annually.

#### 7. Granville Island 2040 Development Strategy – Project update

Manager of Planning, Sebastian Lippa provided an update on the Granville Island 2040 Development Strategy, including project scope, anticipated outcomes, process, and timelines. He notified the group that the project consultant would be Wollenberg Munro Consulting, in partnership with Coriolis Consulting. The Council requested to have early input into the project. Staff will invite the consultants to host a project workshop with the Council at its next meeting on November 25.

#### 8. External advisors

CMHC-Granville Island General Manager Lois McGrath notified the Council that there has been a request from an external body to hold a regular seat on the Council. The Council agreed that there should not be any additions to the regular Council membership. However, it was agreed that it would be beneficial for the Council to engage other organizations on a regular basis. Council agreed that members should consider potential groups to be engaged by the Council, and to send the names of these organizations to the Council secretary.

#### 9. Granville Island's Operational and Capital Budgets Summary

CMHC-Granville Island General Manager Lois McGrath provided a summary of Granville Island's operational and capital budgets.

#### 10. General Manager Recruitment Committee – Update

Council member Dale McClanaghan provided an update on the General Manager recruitment process.

MEETING ADJOURNED at 1:45pm

NEXT MEETING: Monday, November 25, 2019, 9:00am