

## **Tenant Social Media Submissions Form**

<b>Submitted by</b>	<b>Date</b>
<b>Business name</b>	
<b>Business address</b>	
<b>Facebook</b>	
<b>Twitter</b>	
<b>Instagram</b>	

### **Option 1: Social share**

<b>Social Share</b> (e.g. Granville Island will share your social media post directly from your account to the Granville Island social media account(s) – include what/when/where you will be posting)
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### **Option 2: Send us your information and we will write the post**

<b>General</b> (include a little bit about the company – MAX 75 words)
<b>Promotion/Sale</b> (include date(s), price, and additional details – MAX 75 words)
<b>Product</b> (include price and additional details – MAX 75 words)

**Event(include date(s), cost, and additional details – MAX 75 words)**

**Additional information (MAX – 75 words)**

**Option 2: Send us your prewritten posts**

**Facebook Post**

**Twitter Post (note: 280 character max)**

**Instagram Post**

**Hashtag Suggestions**

## IMAGE/VIDEO

Most images and videos taken on a mobile device will be suitable for social media. Please see the link below for recommended sizes and file formats.

[www.mainstreethost.com/blog/social-media-image-size-cheat-sheet](http://www.mainstreethost.com/blog/social-media-image-size-cheat-sheet)

I need assistance taking photos/videos

**You must own the rights to the image/video or have permission to use the content you submit. Please attach files to email.**

**CMHC Granville Island will review and approve content prior to posting, and reserves the right to edit content. There is no guarantee that submitted content will be posted; nor is there a commitment to post within the requested timeline.**

**I understand that submitting this form to CMHC Granville Island does not guarantee my post to appear on the Granville Island social media accounts.**

**Please email form and images or videos to [cfrankli@cmhc.ca](mailto:cfrankli@cmhc.ca).**