

# Granville Island Event Application

For more information contact 604.666.3024 or [events@granvilleisland.com](mailto:events@granvilleisland.com)  
Please email completed form to [events@granvilleisland.com](mailto:events@granvilleisland.com)



**IMPORTANT!** Applicants must review Granville Island's Event Policy and Guidelines prior to filling out this application.

All event sponsorships must be pre-approved by CMHC.

Event date \_\_\_\_\_

Event location \_\_\_\_\_

## CONTACT INFO

Name / Organization / Granville Island Business \_\_\_\_\_

Address \_\_\_\_\_

City \_\_\_\_\_ Province \_\_\_\_\_ Postal Code \_\_\_\_\_

Event contact \_\_\_\_\_ Phone \_\_\_\_\_ E-mail \_\_\_\_\_

On-site contact \_\_\_\_\_ On-site Phone \_\_\_\_\_

## EVENT INFO

Name of event \_\_\_\_\_

Type of event \_\_\_\_\_ Number of participants/audience \_\_\_\_\_

Event description:

Technical requirements (power, outlets, etc) \_\_\_\_\_

Additional requirements (parking/special needs) \_\_\_\_\_

List all planned signage. \_\_\_\_\_

## EVENT SCHEDULE

	Date	Start time am/pm	Start time am/pm	Total time
Set-up	_____	_____	_____	_____
Event	_____	_____	_____	_____
Strike	_____	_____	_____	_____

**\*Granville Island Administration reserves the right to change or cancel an event.**

### OFFICE USE ONLY

Approved by CMHC-Granville Island  
Public Affairs & Programming

Date \_\_\_\_\_

- Cc:  Operations Coordinator  GITD  
 Information services  Janitorial Department  
 Maintenance  Tenant Coordinators